

ADDING NEW WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

TRAINING WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

CORRECTING WORDS

- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

Reminder: Do not push the Red button on the handheld microphone when training words.

COMMON COMMANDS

- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] **through** [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

IMPORTANT REMINDERS

- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete



Ortho Dragon Tips

ORDER COMMANDS:

- Order Bactrim
- Order Basic Metabolic Panel
- Order BMP
- Order Bone Endocrinology
- Order Celebrex 200
- Order Celebrex 200 Milligrams
- Order Celiac Disease Panel
- Order Cleocin
- Order Clindamycin
- Order Cyclobenzaprine 10
- Order Cyclobenzaprine 10 Milligrams
- Order Cyclobenzaprine 5
- Order Cyclobenzaprine 5 Milligrams
- Order EMG
- Order EMG Upper Extremity
- Order Flexeril 10
- Order Flexeril 10 Milligrams
- Order Flexeril 5
- Order Flexeril 5 Milligrams
- Order Keflex 500
- Order Keflex 500 Milligrams
- Order Medrol Dosepack
- Order Medrol Dosepack 4 Milligrams
- Order Mobic 15
- Order Mobic 15 Milligrams
- Order MRI Cervical Spine
- Order MRI Cervical Spine Without Contrast
- Order MRI Left Ankle
- Order MRI Left Ankle Without Contrast
- Order MRI Left Elbow
- Order MRI Left Elbow Without Contrast
- Order MRI Left Foot
- Order MRI Left Foot Without Contrast
- Order MRI Left Hand
- Order MRI Left Hand Without Contrast
- Order MRI Left Hip
- Order MRI Left Hip Without Contrast
- Order MRI Left Knee

ORDER COMMANDS CONT.:

- Order MRI Left Knee Without Contrast
- Order MRI Left Shoulder
- Order MRI Left Shoulder Without Contrast
- Order MRI Left Thumb
- Order MRI Left Thumb Without Contrast
- Order MRI Left Wrist
- Order MRI Left Wrist Without Contrast
- Order MRI Lumbar Spine
- Order MRI Lumbar Spine Without Contrast
- Order MRI Right Ankle
- Order MRI Right Ankle Without Contrast
- Order MRI Right Elbow
- Order MRI Right Elbow Without Contrast
- Order MRI Right Foot
- Order MRI Right Foot Without Contrast
- Order MRI Right Hand
- Order MRI Right Hand Without Contrast
- Order MRI Right Hip
- Order MRI Right Hip Without Contrast
- Order MRI Right Knee
- Order MRI Right Knee Without Contrast
- Order MRI Right Shoulder
- Order MRI Right Shoulder Without Contrast
- Order MRI Right Thumb
- Order MRI Right Thumb Without Contrast
- Order MRI Right Wrist
- Order MRI Right Wrist Without Contrast
- Order Naprosyn 500
- Order Naprosyn 500 Milligrams
- Order Naproxen 500
- Order Naproxen 500 Milligrams
- Order Parathyroid Hormone
- Order Phenergan
- Order Promethazine

ORDER COMMANDS CONT.:

- Order Referral to Occupational Therapy
- Order Referral to Therapy
- Order Robaxin 500
- Order Robaxin 500 Milligrams
- Order Robaxin 750
- Order Robaxin 750 Milligrams
- Order Routine Labs
- Order Serum Electrophoresis
- Order Thyroid Panel with TSH
- Order Tizanidine 2
- Order Tizanidine 2 Milligrams
- Order Tizanidine 4
- Order Tizanidine 4 Milligrams
- Order Tramadol 50
- Order Tramadol 50 Milligrams
- Order Tylenol Number 3
- Order Tylenol with Codeine
- Order Ultram 50
- Order Ultram 50 Milligrams
- Order Venous Doppler DVT
- Order Vitamin D
- Order Zanaflex 2
- Order Zanaflex 2 Milligrams
- Order Zanaflex 4
- Order Zanaflex 4 Milligrams

CUSTOM COMMANDS: