

ADDING NEW WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

TRAINING WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

CORRECTING WORDS

- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

Reminder: Do not push the Red button on the handheld microphone when training words.

COMMON COMMANDS

- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] **through** [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

IMPORTANT REMINDERS

- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete



Cardiology Dragon Tips

ORDER COMMANDS:

- Order BMP
- Order BNP
- Order Carotid Ultrasound
- Order Cholesterol
- Order CMP
- Order Coronary CTA
- Order CT Calcium Score
- Order CT Carotid
- Order CT Tavr
- Order CT Thoracic Aorta
- Order CT TMVR
- Order CTA A Fib
- Order Echo
- Order Echocardiogram
- Order Lipid

LEVEL OF SERVICE COMMANDS:

- New Patient 1
- New Patient 2
- New Patient 3
- New Patient 4
- New Patient 5
- Established 1
- Established 2
- Established 3
- Established 4
- Established 5

CHARGE CAPTURE COMMANDS:

- Code Medical Record Review

NAVIGATION COMMANDS:

- Go to Administer Vaccine
- Go to Allergies
- Go to BPA
- Go to Chart Review
- Go to Chief Complaint
- Go to Diagnoses
- Go to Enter Edit Results
- Go to Follow Up
- Go to Health Maintenance
- Go to History
- Go to Immunizations
- Go to Level of Service
- Go to Meds and Orders
- Go to Notes
- Go to Orders
- Go to Patient Instructions
- Go to Plan
- Go to Problem List
- Go to Progress Note
- Go to SmartSets
- Go to Up to Date
- Go to Visit Diagnoses
- Go to Visit Information
- Go to Vital Signs
- Go to Vitals
- Go to Wrap Up
- Print AVS
- Sign Visit
- Chart Search
- Exit Hyperspace
- Secure Hyperspace
- Log Out

CUSTOM COMMANDS: