**Ortho Dragon Tips**

**COMMON COMMANDS**
- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] through [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

**ADDING NEW WORDS**
- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

**TRAINING WORDS**
- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

**CORRECTING WORDS**
- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

**IMPORTANT REMINDERS**
- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete

Reminder: Do not push the Red button on the handheld microphone when training words.
ORDER COMMANDS:
• Order Bactrim
• Order Basic Metabolic Panel
• Order BMP
• Order Bone Endocrinology
• Order Celebrex 200
• Order Celebrex 200 Milligrams
• Order Celiac Disease Panel
• Order Cleocin
• Order Clindamycin
• Order Cyclobenzaprine 10
• Order Cyclobenzaprine 10 Milligrams
• Order Cyclobenzaprine 5
• Order Cyclobenzaprine 5 Milligrams
• Order EMG
• Order EMG Upper Extremity
• Order Flexeril 10
• Order Flexeril 10 Milligrams
• Order Flexeril 5
• Order Flexeril 5 Milligrams
• Order Keflex 500
• Order Keflex 500 Milligrams
• Order Medrol Dosepack
• Order Medrol Dosepack 4 Milligrams
• Order Mobic 15
• Order Mobic 15 Milligrams
• Order MRI Cervical Spine
• Order MRI Cervical Spine Without Contrast
• Order MRI Left Ankle
• Order MRI Left Ankle Without Contrast
• Order MRI Left Elbow
• Order MRI Left Elbow Without Contrast
• Order MRI Left Foot
• Order MRI Left Foot Without Contrast
• Order MRI Left Hand
• Order MRI Left Hand Without Contrast
• Order MRI Left Hip
• Order MRI Left Hip Without Contrast
• Order MRI Left Knee
ORDER COMMANDS CONT.:
• Order MRI Left Knee Without Contrast
• Order MRI Left Shoulder
• Order MRI Left Shoulder Without Contrast
• Order MRI Left Thumb
• Order MRI Left Thumb Without Contrast
• Order MRI Left Wrist
• Order MRI Left Wrist Without Contrast
• Order MRI Lumbar Spine
• Order MRI Lumbar Spine Without Contrast
• Order MRI Right Ankle
• Order MRI Right Ankle Without Contrast
• Order MRI Right Elbow
• Order MRI Right Elbow Without Contrast
• Order MRI Right Foot
• Order MRI Right Foot Without Contrast
• Order MRI Right Hand
• Order MRI Right Hand Without Contrast
• Order MRI Right Hip
• Order MRI Right Hip Without Contrast
• Order MRI Right Knee
• Order MRI Right Knee Without Contrast
• Order MRI Right Shoulder
• Order MRI Right Shoulder Without Contrast
• Order MRI Right Thumb
• Order MRI Right Thumb Without Contrast
• Order MRI Right Wrist
• Order MRI Right Wrist Without Contrast
ORDER COMMANDS CONT.:
• Order Referral to Occupational Therapy
• Order Referral to Therapy
• Order Robaxin 500
• Order Robaxin 500 Milligrams
• Order Robaxin 750
• Order Robaxin 750 Milligrams
• Order Routine Labs
• Order Serum Electrophoresis
• Order Thyroid Panel with TSH
• Order Tizanidine 2
• Order Tizanidine 2 Milligrams
• Order Tizanidine 4
• Order Tizanidine 4 Milligrams
• Order Tramadol 50
• Order Tramadol 50 Milligrams
• Order Tylenol Number 3
• Order Tylenol with Codeine
• Order Ultram 50
• Order Ultram 50 Milligrams
• Order Venous Doppler DVT
• Order Vitamin D
• Order Zanaflex 2
• Order Zanaflex 2 Milligrams
• Order Zanaflex 4
• Order Zanaflex 4 Milligrams

CUSTOM COMMANDS: