

## ADDING NEW WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

## TRAINING WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

## CORRECTING WORDS

- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

Reminder: Do not push the Red button on the handheld microphone when training words.

## COMMON COMMANDS

- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] **through** [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

## IMPORTANT REMINDERS

- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete



## Urology Dragon Tips

## **ORDER COMMANDS:**

- Change Orders to Clinic Collect
- Change Orders to Future
- Change Orders to Lab Collect
- Order A1C
- Order BMP
- Order CBC
- Order Chest X Ray
- Order CMP
- Order CT Renal Stone
- Order CTU
- Order Cytology
- Order Estradiol
- Order Flomax
- Order Fluid Creatinine
- Order Hormone Panel
- Order INR
- Order Labs
- Order MR Renal Mass
- Order MR Urogram Protocol
- Order MRI Abdomen With and Without Contrast
- Order MRI Pelvis With and Without Contrast
- Order Penile Duplex
- Order Penile Ultrasound
- Order POC Bladder Scan
- Order POC Panel
- Order POC Uroflowmetry
- Order Proscar
- Order Prostate Biopsy
- Order Prostate MRI
- Order PSA
- Order PSA Free and Total
- Order PT
- Order PTT
- Order Referral to Cardiology
- Order Referral to Endocrine
- Order Referral to GI
- Order Referral to Physical Therapy
- Order Rocephin

## **ORDER COMMANDS CONT.:**

- Order TRT Panel
- Order UA
- Order UA with Reflex Culture
- Order Ultrasensitive PSA
- Order Ultrasound Duplex
- Order Ultrasound Prostate Transrectal
- Order Ultrasound Renal
- Order Ultrasound Scrotal
- Order Urinalysis Reflex
- Order Urine Culture
- Order Urine Gram Stain
- Order Urine Microscopy
- Order Urodynamics

## **NAVIGATION COMMANDS:**

- Go to Administer Vaccine
- Go to Allergies
- Go to BPA
- Go to Chart Review
- Go to Chief Complaint
- Go to Diagnoses
- Go to Enter Edit Results
- Go to Follow Up
- Go to Health Maintenance
- Go to History
- Go to Immunizations
- Go to Level of Service
- Go to LOS
- Go to Meds and Orders
- Go to Notes
- Go to Orders
- Go to Patient Instructions
- Go to Problem List
- Go to Vitals
- Sign Visit
- Exit Hyperspace
- Secure Hyperspace
- Log Out

## **CUSTOM COMMANDS:**